

MAHONING TOWNSHIP BOARD OF SUPERVISORS MEETING

MINUTES

November 10, 2021

**CALL TO ORDER:**

Bruce Steigerwalt called the meeting to order at 6:00 PM at the Mahoning Township Building (Public Works Building) 2685 Mahoning Drive East, Lehigh, PA 18235

**PRESENT:**

Bruce Steigerwalt, Chairman; Robert Slaw, Vice Chairman; Myron Blahy, Supervisor; David Pollock, Supervisor; Brian Reeser, Supervisor; Thomas Nanovic, Solicitor and Natalie Haggerty, Secretary-Treasurer.

**PUBLIC COMMENT:**

Ron Reeser 679 Breezewood Road: Concerns of speed of motorists and truck traffic on Breezewood Road. Asked if anyone had the opportunity to look at provided information from LTAP regarding speed study. Nevin will reach out to LTAP. Tom will investigate who can perform the study.

Janice Bowman: Congratulations to Reeser and McGowan on the election win. Questioned when a board or commission makes a decision, is it final? Planning recommends, Zoning is final, however the Board can file an appeal and Supervisor's final. Wouldn't it be beneficial to have a member from the Board of Supervisors present at meetings to see what is going on. Advised she will be recording meetings.

Jake Arner: Has the Board taken any action of the Air B&B Ordinance?

**APPROVAL OF MINUTES:**

**MOTION**

Myron Blahy made a motion to approve the Minutes of the October 13, 2021 Board of Supervisors Meeting. Seconded by Robert Slaw. Bruce Steigerwalt, yes; Robert Slaw, yes; David Pollock, yes; Myron Blahy, yes and Brian Reeser, yes 5-0 vote. Motion carried.

**MOTION**

David Pollock made a motion to approve the Minutes of the October 27, 2021 Board of Supervisors Budget Workshop Meeting. Seconded by Myron Blahy. Bruce Steigerwalt, abstain; Robert Slaw, yes; David Pollock, yes; Myron Blahy, yes and Brian Reeser, yes 4-0 vote. Motion carried.

**APPROVAL OF TRANSFERS:**

**MOTION**

David Pollock made a motion to approve the following transfers.

\$18,222.92 General Checking to Payroll Checking pay date 10/15/21

\$15,274.25 General Checking to Payroll Checking pay date 10/21/21

\$14,800.66 General Checking to Payroll Checking pay date 10/28/21

\$15,672.02 General Checking to Payroll Checking pay date 11/4/21

\$537.97 Residential Street Light to General Checking

\$595.20 Residential Fire Hydrant to General Checking

Seconded by Myron Blahy. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

**APPROVAL OF TREASURER REPORT:**

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**MOTION**

Bruce Steigerwalt made a motion to approve the Treasurer's Report for October 2021. Seconded by Myron Blahy. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

**PAYMENT OF BILLS AND PAYROLLS:**

**MOTION**

Myron Blahy made a motion to approve the following bills and payrolls:

Bill List #486 in the amount of \$134,700.26

General Check's #23524-#23565

State Check's #1749-#1752

Building Land Check's #1036-#1039

Subdivision Land Development Check's #1231-#1235

LVH Check's #120-#121

Seconded by Brian Reeser. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

**REPORTS**

**MOTION**

David Pollock made a motion to accept and place on file the following reports:

Mahoning Township Road Department Reports October 18, 2021-November 5, 2021

Mahoning Township Equipment and Fuel Log October 2021

Mahoning Township Zoning Hearing Board minutes for October 5, 2021 and November 2, 2021

Mahoning Township Draft Financial Statements 2020

Mahoning Township Sewage Enforcement Report 8/17/21-10/8/21

Lehigh Canal Commission minutes for July 29, 2021

Seconded by Myron Blahy. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

**NEW BUSINESS:**

Fee Schedules 2022: Provided copies to the Board, up for discussion. Will be placed on January 3, 2022 agenda.

Meeting Dates 2022 (motion to advertise) TABLE

Motion to advertise Public Notice of Intent to appoint Certified Public Accountant to Perform 2021 Audit (Kirk and Suma)

**MOTION**

David Pollock made a motion to advertise the intent to appoint Kirk & Suma, CPA to perform 2021 audit. Seconded by Brian Reeser. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

PROPOSED BUDGET 2022 (All funds totaling \$2,955,358.00) Motion to advertise proposed budget to make available to the public

Consensus to reallocate Friends of Animals line item of \$750 to \$250 4H, \$250 4H Livestock and \$250 Friends of Animals.

**MOTION**

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Robert Slaw made a motion to advertise proposed 2022 budget making it available to the public. Seconded by Myron Blahy. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

LVH PennDOT LOC Release TABLE

Wendy's Professional Fees Escrow and Letter of Credit Release TABLE  
There is communication between engineer and developer.

Wendy's Parking Lot Release and Indemnification Agreement

MOTION

David Pollock made a motion to provide parking lot release and indemnification agreement to the developer. Seconded Myron Blahy. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

Watkins Architect Professional Agreement TABLE

Tom and Robert will reach out to the architect.

Agreement between Mahoning Township and Teamster 773

Need to discuss in executive session.

Motion to Authorize Peter Eisenbrown to Prepare Specs for CDBG Project

MOTION

Bruce Steigerwalt made a motion to authorize Peter Eisenbrown to prepare the specs and plans for the CDBG Road Project. Seconded by Brian Reeser. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

**OLD BUSINESS:**

LVH:

Traffic Signal Easement on Beck Property TABLE

No Parking Ordinance 2021-2 Church Street

MOTION

Bruce Steigerwalt made a motion to amend our traffic ordinance to make Church Road one way south from Beaver to Pine and add no parking signs as per dimensions provided and change the sixty-five feet to forty feet from here to the corner and authorize to do work. Seconded by Brian Reeser. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

Firework Ordinance TABLE

Air B&B Ordinance TABLE

Sierra Vista (Planning Commission granted conditional final plan approval of Sierra Vista Phase 1A, conditions: Compliance with comments of LTL letter of 10-20-2020. No construction to take place until pre-security agreement is approved and signed, and escrow fund for construction inspection and letter of credit for sewer main trench maintenance and Flagstaff Road overlay are

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submitted to the Township). **RECEIVED EXTENSION LETTER TO DECEMBER 31, 2021**  
TABLE  
Sierra Vista Pre-Security Agreement  
TABLE

**CORRESPONDENCE:**

**MOTION**

Myron Blahy made a motion to accept and place on file the correspondence dated November 10, 2021. Seconded by Bruce Steigerwalt. Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser 5-0 vote. Motion carried.

\*\*\*AMERICAN TOWER, ERIN O'REILLY, ATTORNEY

RE: LAND / LEASE AGREEMENT. NOTICE FOR COLLOCATION

\*\*\*LETTER OF CONCERN FROM RESIDENT REGARDING NOISE ORDINANCE ON FLAGSTAFF ROAD NEAR  
PACKERTON CEMETERY

\*\*\*CARBON CONSERVATION DISTRICT. CHRIS STORM, DISTRICT MANAGER

RE: DIRT & GRAVEL / LOW VOLUME PAVE FUNDING ELIGIBLE REQUIREMENTS

\*\*\*\*CARBON COUNTY ANIMAL RESPONSE TEAM

RE: DONATION REQUEST

\*\*LETTER OF CONCERN FROM RESIDENTS REGARDING DUMPING OF BUILDING MATERIALS ON  
FLAGSTAFF ROAD

Write letter to property owner advising we are concerned about dumping and request permission to  
barricade the area to make access more difficult.

\*\*\*LACKAWANNA COLLEGE. JOHN CHILLERI DIRECTOR OF ACADEMY OPERATIONS

RE: NOTIFICATION OF PA BASIC MUNICIPAL POLICE TRAINING CLASSES OFFERED

\*\*\*LEHIGHTON AREA MEMORIAL LIBRARY

RE: NOTICE OF DEDICATION CEREMONY FOR LIBRARY'S NEW ADDITION

\*\*\*LTL CONSULTANTS, EDGAR LATSHAW, P.E. PRINCIPAL

RE: PROPOSED RATE SCHEDULE FOR 2022

\*\*\*NANOVIC LAW OFFICES, THOMAS NANOVIC

RE: LINE OF CREDIT REPLACED BY LETTER OF CREDIT REQUIREMENTS

\*\*\*NANOVIC LAW OFFICES, THOMAS NANOVIC

RE: LEHIGH VALLEY HEALTH NETWORK / TITLE INSURANCE / EASEMENT

\*\*\*PA DEPT OF TRANSPORTATION LTAP FALL 2021 QUARTERLY REVIEW

\*\*\*PA DEPT OF TRANSPORTATION LTAP FALL 2021 #217 TECHNICAL INFORMATIONAL SHEET

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\*\*\*PA LIQUOR CONTROL BOARD, JOHN STARK, SECRETARY TO THE BOARD  
RE: TEMPORARY MEASURES REGARDING FEES, RENEWALS AND SAFEKEEPING DURING THE COVID-19  
EMERGENCY DECLARATION AND ACT 29 IMPLEMENTATION

\*\*\*PA DEPARTMENT OF REVENUE  
RE: PURTA 5-YEAR LOOKBACK ANNOUNCEMENT

\*\*\*LTL CONSULTANTS, LTD., PETER EISENBROWN  
RE: WENDYS LAND DEVELOPMENT CLOSE OUT OF FINANCIAL SECURITY

**COMMITTEE REPORTS:**

Police Committee: Nothing to report

Road Committee: Send letter to Mr. Sanders regarding Center Road

Discussion of purchase of a truck for road department and the means to pay for it. Treasurer advised not budgeted for but could use \$10,000.00 unappropriated funds earmarked for future purpose of backhoe if the choice of Board is not going to raise the milage to pay for this purchase.

**MOTION**

Brian Reeser made the motion to purchase F-250SRW XL 4WD Reg Cab at a cost of \$39,995.00, using the ten thousand and financing the difference. Seconded by Myron Blahy. Bruce Steigerwalt, no; Robert Slaw, no; David Pollock, yes; Myron Blahy, yes and Brian Reeser, yes 3-2 vote. Motion carried.

**OFFICIALS:**

Bruce Steigerwalt: Shared issue on Beaver Run Drive, Lots 209 and 220. Description on the deed read different than the recorded plan. Township's SEO provided perc on said two lots. The townships position is its one lot.

Bruce Steigerwalt: There will be an executive session at conclusion of meeting for personnel.

**ADJOURNMENT:**

**MOTION**

Bruce Steigerwalt made a motion to adjourn the meeting at 8:32 PM. Seconded by David Pollock Bruce Steigerwalt, yes; Robert Slaw, yes; Myron Blahy, yes; David Pollock, yes and Brian Reeser, yes 5-0 vote. Motion carried.

Respectfully Submitted,

Natalie D. Haggerty,  
Secretary-Treasurer